

POSITION DESCRIPTION FESTIVAL INFO HUB AMBASSADOR VOLUNTEER

Tāwhiri is the creative force behind the **New Zealand Festival 21 February -15 March 2020**. We also produce festivals and experiences in Wellington including Second Unit, Wellington Jazz Festival and Lexus SongQuest. The New Zealand Festival of the Arts is New Zealand's biggest celebration of cutting-edge arts. It takes place within Wellington's cultural community and is a major feature of New Zealand's creative landscape

PURPOSE OF THE POSITION

The Festival Marketing Team requires volunteer support during lunchtimes at our Festival info hub on Bond Street.

WHAT KIND OF PERSON ARE WE LOOKING FOR?

- Friendly, energetic and engaged – happy to talk with the public and passionate about the Festival and the arts
- A good communicator and a good listener
- Confident and able to use initiative, to 'think on your feet'
- Reliable.

WHAT IS REQUIRED

- Assist in setting up and running the Festival information hub on Bond St during lunchtimes
- Responding to enquiries from the public who come to the booth
- Talking knowledgeably about the Festival programme and what's on (training provided)

SUPPORT

In all volunteer situations there will be at least one Festival staff member onsite

TRANSPORT

You will be expected to make your own way to and from the Festival hub.

TIME COMMITMENT

We ask that volunteers can commit to a minimum of two shifts per week between 21 February - 15 March so please bear this in mind when you apply.

- Shifts take place 11am – 2pm every day.

VOLUNTEER BRIEFING

There is a briefing session for volunteers on **Tuesday 11 February at 6.30pm – 8pm**, which you will need to attend to run through various requirements and procedures including Health and Safety. These will also serve to introduce you to the Festival team who can answer any questions you have.

WHAT WE OFFER:

Festival volunteers will receive:

- 2 x complimentary tickets to a Festival show (some exclusions apply) and access to ticket offers
- A Festival T-shirt
- Fun times at the hub 😊
- Many Festival volunteers have gone on to work in paid positions at various festivals, so it's a great way to gain more experience for those interested in working in the arts and events

TO APPLY:

Please complete our [online form](#) to register your interest in being one of our superstar Festival volunteers! You can also register for other New Zealand Festival volunteer roles at the same time.

We cannot guarantee there will be volunteer positions available for everyone who submits an online registration form.

Please note: You must be over 18 years of age and have a clean police record.